

## MINUTES OF MEETING OF LLAY COMMUNITY COUNCIL

**Location:** Llay Church Hall

**Date & Time:** 16<sup>th</sup> September 2020 @ 1900

**In Attendance:** Councillors B Apsley (Chair), D Owen (Vice Chair), S Apsley, L Jones, R Walsh, W Austin, K Cupit, P Taylor, S Roberts, J O'Keefe, D Adams, K Powell & Clerk.

1. **Apologies for Absence:** Cllr T Boland, S Watson, J Osborne.

**Declarations of Interest:** Nil on this occasion.

2. **Minutes of the Previous Meeting:** The **February Minutes** were discussed by all. The Chair then asked for approval for the **February Minutes** as published. Proposed by DO and seconded by WA and carried unanimously.

3. **Matters Arising:** RW gave a brief update on the **current parking problems** with yellow lines being generally seen as the solution. He will update when more information is forthcoming. The Clerk will liaise with SR to chase up quotes for **new signs** in the village. A brief discussion relating to the **telephone box** followed, with a number of contributions. DO stated that the current location was not helpful and relocating the box to a place closer to the village, perhaps the cemetery, may help. The Clerk reminded all of costs relating to the movement of the box. KC expressed concern regarding vandalism if the council paid to refurbish it. SR felt the cemetery might not be an appropriate place for the box. Other Councillors expressed opinions regarding possible locations, including the local school. The Chair brought the matter to a conclusion by asking the Clerk to check on costs to refurbish the box, with other councillors checking on the final location. This will be relisted for the next meeting for a final decision to be taken. The Chair asked DA to update on **xmas lighting**. DA gave figures for installing proper lighting for the xmas period, which he had obtained from various sources. JO'K proposed, with WA seconding, that the proposal from DA to purchase a number of lights, including storage after the festive period, be purchased. This was carried unanimously and DA will now proceed with this matter.

4. **Public Questions:** On this occasion, no questions had been received from the Public.

5. **Police Matters:** PCSO Sawyer elaborated on the **latest figures**. These had been distributed ahead of the meeting. PCSO Sawyer gave an update about ongoing actions being taken. Some ASB issues have been resolved and those involved dealt with. The Chair asked for questions or comments. WA asked about some recent videos he was aware of online involving fighting. PCSO Sawyer was fully aware of this incident and those involved and it was his understanding that the matter had died down.

6. **New Matters:** None on this occasion.

7. **Finance and Appeals:** The Clerk sought approval for the **expenditure documents from March to August inclusive**. The Chair asked for approval of these payments, full details of which had been sent to all councillors each month. This was proposed by DO seconded by JO'K and carried unanimously. The Chair then signed a copy of the Income/Expenditure Schedule. The **Internal Audit** was then discussed, with the figures presented being accepted as correct and the minor admin issues raised were also discussed. The Annual Figures were unanimously accepted by all, and the Chair then signed the Annual Return. It was proposed by SR and seconded by WA and unanimously agreed **to re-engage Coxkeys Accountants to carry out the Internal Audit** in 2021. The **Annual Return** was then signed by the Chair for the 2109-2020 Audit. The Clerk will ensure this is sent to Grant Thornton as soon as practical, to conclude the Audit process for the previous financial year. Finally, it was unanimously agreed to renew the Annual Membership of **One Voice Wales**, which has been carried over since April. The Clerk will arrange payment of their invoice later this week. The Chair stated that the issue of approving staff

salaries/employment contracts would take place at the end of the meeting as the Clerk would be required to leave the room.

**8. Street Lighting:** RW gave a brief report relating to lighting issues within Llay. Councillors passed on lights that required attention.

**9. Planning:** RW mentioned a couple of planning matters that are ongoing and it was noted by a number of councillors that the WCBC planning website is working intermittently.

**10. Burial Matters:** After a general discussion, it was agreed that Cemetery Inspections would take place every two months from now on, and BA and KC will carry out the October inspection. It was generally agreed the condition of the cemetery is first rate.

**11. Reports:** RW started his report relating to Gresford Road development and issues about the number of people who had moved into properties, when planning conditions stated otherwise. RW proposed that the Clerk sends a letter on behalf of Llay CC, formerly complaining about the conduct of the Planning Department at WCBC. JO'K mentioned numerous breaches, especially the stipulated working hours being ignored. The support of a letter of complaint was unanimously agreed. The Chair mentioned the LDP, and he thanked those who have assisted him in his ongoing work, particularly SR for her assistance and research. The Chair also mentioned problems relating to flooding issues at a proposed site, both in Llay and elsewhere, where expert advice, paid for by WCBC, is being ignored.

**12. News/Website:** DA stated there were no new items for discussion. The Clerk will ensure that, now Council have approved various documents, he will forward these to DA this week for uploading onto the website.

**13. Correspondence:** The Chair read out a letter received from a member of the public, thanking Llay CC for the recent purchase of new trees at the cemetery, along with the general condition of this important village facility. The letter also praised the Chair personally, for his public contributions at recent WCBC meetings. At this point, the Chair asked the Clerk to temporarily leave the room and the matter of staff salary approval was then discussed.

There being no further business, **Standing Orders** were moved by DO seconded by KP and the Chair declared the Meeting closed at 2023.

**The next meeting will be held on Wednesday 21<sup>st</sup> October 2020 at 1830 in  
The Church Hall**

Signed: .....

Mr B Apsley, Chair  
21<sup>st</sup> October 2020