

## MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

Held At Llay Resource Centre, Llay  
 Date Thu 18<sup>th</sup> May 2017  
 Time 1830

Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bryan Apsley Chairperson	√	N	√	√	√	√	√	√	√	A	√	
Dave Adams	A	O	√	√	√	√	√	A	√	√	√	
Sandra Apsley	√		√	√	√	√	A	√	√	A	√	
Terry Boland	A	M	A	A	A	√	A	A	A	A	A	
Ken Cupit	√	E	A	√	A	√	√	√	√	√	√	
Nathan Hughes		E									√	
Sharon Roberts	√	T	√	√	√	A	A	√	√	√	√	
Rob Walsh	√	I	√	√	√	A	√	√	A	√	√	
Stacey Watson											√	
John O'Keefe	√		√	√	√	√	√	√	√	√	√	
Dennis Owen Vice Chair	√	H	√	√	√	√	√	√	√	√	√	
Jan Osborne	A	E	√	√	A	A	√	√	√	√	√	
Lisa Jones		L									√	
Pat Taylor	√	D	√	A	√	A	√	√	√	√	√	
Wynn Austin				√	A	√	A	√	A	A	√	
Mark Williams (Clerk)	√		√	√	√	√	√	√	√	√	√	

In Attendance: 10 members of the public.

Prior to the commencement of the meeting, all 14 community councillors signed and dated their Declaration of Acceptance of Office forms, witnessed by the Clerk acting as Proper Officer.

The Chair also welcomed the three new community councillors to their first meeting and informed all that he had sent letters of gratitude to the three outgoing community councillors.

### **Annual General Meeting**

The Chair handed over control of the meeting to the Vice Chair, who asked for nominations for the position of Chair for the forthcoming year. JO proposed Bryan Apsley and this was seconded by PT. There were no other nominations and BA was voted in as the Chair for a second year with 4 abstentions. BA then resumed control of the meeting and asked for nominations for Vice Chair. JO proposed Dennis Owen which was seconded by PT. There were no other nominations and following a vote, DO was voted in as Vice Chair with 3 abstentions. There being no other business to discuss, the AGM was concluded, with the Chair asking that next year, he wished to return to a separate Agenda for the AGM. The Clerk noted this.

## MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

### 1. **Apologies for Absence:** Cllr T Boland

There were no Declarations of Interest to be signed.

2. **Minutes of the Previous Meeting:** Following an amendment requested by SR, to reflect a change in the wording relating to the lack of minutes from the October 6<sup>th</sup> meeting, where Standing orders were approved without such minutes, resulting in a lack of legality and also some words attributed to CA, which indicated some regret regarding issues around her agenda item listed in April, the Minutes were approved by DA and seconded by RW. Both amendments, having been agreed by those who were present at the meeting in question, have been made to the minutes in question before they were posted on the Notice Board.

3. **Public Questions:** On this occasion, no questions had been received by the Clerk.

4. **Matters Arising:** The Chair thanked SR for her work informing all which sign structures were available for the display of the **Llay map**. A discussion followed where two styles of sign displays were preferred and the Clerk was instructed to gain quotes for both styles of signage and a replica map of Llay. DA informed all that he had been in contact with WCBC regarding the installation of a **Toddlers Play Area within the Rockery Gardens area**. Advice received indicated it may be possible for the Community Council to take over this area of land. DA was given full approval by all to continue his investigations into cost implications for taking this course of action.

5. **Police Matters:** In the absence of the PCSO on this occasion, the Chair read out the figures for the past month, which were extremely low regarding the number of crimes. SR expressed continuing concern as the figures do not match the crime map figures, available to view elsewhere within the NWPS system. Other councillors also expressed concern that the figures received by the community council were not a true reflection. The Clerk was instructed to inform the PCSO of these concerns and report back when he received a reply. Finally, the Chair asked all councillors to consider their crime priorities for the June meeting, to inform the PCSO if there were to be any changes to the allocated two priorities the council were allowed to list.

6. **Finance and Appeals:** The Clerk presented the **April income and expenditure** figures, showing expenditure of £10,445.41p. This included a £6k expense for replacement of street lighting columns. These figures were approved unanimously. The Clerk asked for the council to approve the continued use of **JDH Business Services as the internal auditors** for the next financial year. This was approved unanimously. There was also a short discussion regarding the renewal of the £90 annual charge to remain members of the **ICCM (cemetery management)** which was also approved unanimously. Finally, an appeal from **the Friends of Bellevue Park** was read out by the Chair, requesting a contribution towards the erection of a memorial within the park. After careful consideration it was decided not to offer financial assistance to this appeal and the Clerk will inform the organisation concerned.

7. **Street Lighting:** RW gave an update regarding street lighting and asked the Clerk to chase up a new column in **Bryn Place** that is erected but without light fittings. In addition a number of councillors made RW aware of lighting issues around their areas which RW noted and will follow up.

8. **Planning:** The planning application (No. 0314), relating to housing and retail development on land around **the Llay RBL Club** was discussed at length. A number of councillors raised objections to the plans as currently listed which the Clerk noted and will send a letter to the Planning Department at WCBC listing the agreed objections. It was also agreed that a **public meeting** within the RBL might be worthwhile to ensure the community can have their opinions considered by the community council. The Chair and others will progress this matter in due course.

## MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

**9. Burial Matters:** The Chair informed all that there was still no update to give to everyone, regarding the **land registry situation**, but he continues to chase this matter up. The Chair also gave an inspection report on behalf of himself and SA, following their recent **inspection**. The points raised will be passed on by the Clerk to the Cemetery Groundsman at the first opportunity. SR invited a member of the public to elaborate on his suggestion regarding **water butts/trailers** within the cemetery. A discussion followed regarding the use of a trailer and it was decided that the Clerk should follow up the quote for the new ride on mower, with questions regarding adapting this to be able to tow a small trailer. The purpose of this trailer will be to enable the groundsman to take a number of bins to the large wheelie bin, instead of the other way round. The Clerk will carry out this task. There was also concern that the recent rain and warm weather had accelerated the **weeds** now growing in the area of the car park where new fencing has been installed. The Chair asked for volunteers along with himself, to tidy up this area and a number of councillors offered to assist. Finally, the Clerk confirmed that two local residents had almost finished completing the new planter which will be replaced at the entrance to the cemetery very shortly.

**10. Reports:** RW informed all that recent installation of dropped kerbs on **9<sup>th</sup> Avenue** had improved the car situation SW mentioned that **Bryn Place** also suffered in this regard but that a small piece of council owned land within the area could be utilised for car parking to relieve the problem. RW felt this was a good idea which he would pursue with WCBC. RW also mentioned he was aware of some **household bins not being emptied** recently and gave all councillors a direct line number they could ring if this occurred. SW mentioned she was aware that a resident was doubted when informing WCBC that their bin had not been emptied. RW reiterated the information regarding contact details. JO'K enquired about the **bus route/taxi service** in his area and whether there was any update on this. RW spoke at length regarding Arriva and bus routes, but that the taxi plan was still in place until he had more news to report. PT asked if the **Foregolf** situation had progressed, but RW stated that he had no more news at present and that the forthcoming election had curtailed much progress with a number of important matters. He hoped this would change once the election was complete. The Chair thanked RW for his assistance in helping him settle in as the new County Councillor and he hoped to report more news once this process was complete and various committee tasks had been allocated.

**11. News/Website:** SR asked the Clerk to check on exactly **which details should be recorded** on the council website for individual councillors. JO had suggested **photographs of each councillor** be added to the website to better inform the community. DA confirmed this addition would not be an issue as the website had plenty of capacity to continue to grow. The Clerk will contact One Voice Wales to clarify details of councillors that are required to be listed. There was a brief discussion, instigated by a suggestion from the public, to employ a **Sharepoint** system for all communication/document matters. However, after some discussion, it was decided to continue with the present format due to both costs and simplicity. On the subject of communication, the Vice Chair raised the issue of **publishing the Minutes in a quicker fashion** than at present. The Clerk pointed out it was a statutory requirement to approve each set of minutes at the following meeting. However, after some discussion it was agreed that a draft set of minutes could be displayed on the Notice Board within a week of the meeting taking place. This was provided that all councillors forwarded any amendments/queries regarding the minutes sent to them in a timely fashion. The Clerk will implement this starting immediately, provided formal approval is given at the June meeting. This was unanimously agreed by all.

**12. Correspondence:** Other than business already discussed elsewhere in the meeting, there was no further correspondence to discuss.

**MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING**

There being no further business, Standing Orders were moved and seconded and the Chair declared the meeting closed at 2023. The next meeting will be held on :-

**THURSDAY 15<sup>th</sup> June 2017 at 1830**

Signed:.....

Mr B Apsley  
Chair  
15<sup>th</sup> June 2017