

MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

Held At Llay Resource Centre, Llay
 Date Thu 20th April 2017
 Time 1830

Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bryan Apsley Chairperson	√	N	√	√	√	√	√	√	√	A		
Dave Adams	A	O	√	√	√	√	√	A	√	√		
Sandra Apsley	√		√	√	√	√	A	√	√	A		
Terry Boland	A	M	A	A	A	√	A	A	A	A		
Ken Cupit	√	E	A	√	A	√	√	√	√	√		
Maldwyn Davies	A	E	√	√	√	√	√	√	√	A		
Sharon Roberts	√	I	√	√	√	A	A	√	√	√		
Rob Walsh	√	N	√	√	√	A	√	√	A	√		
Vera Wineyard	A	G	A	A	A	√	√	A	A	A		
John O'Keefe	√		√	√	√	√	√	√	√	√		
Dennis Owen Vice Chair	√	H	√	√	√	√	√	√	√	√		
Jan Osborne	A	E	√	√	A	A	√	√	√	√		
Christine Archer	√	L	√	√	√	√	√	√	√	√		
Pat Taylor	√	D	√	A	√	A	√	√	√	√		
Wynn Austin				√	A	√	A	√	A	A		
Mark Williams (Clerk)	√		√	√	√	√	√	√	√	√		

In Attendance: 9 members of the public and PCSO Harris..

1. Apologies for Absence: Cllrs V Wineyard, T Boland, B Apsley, S Apsley, M Davies and W Austin.

There were no Declarations of Interest to be signed.

2. Minutes of the Previous Meeting: The V Chair asked for approval that these were a true record. CA asked to note that her comments regarding provision of youth services under Matters Arising at the March meeting needed some amendment as she had said that she was relieved that Llay had obtained guaranteed youth provision for the next three years, but was concerned that other areas had not got any. The wording in the minutes had not reflected this. This was agreed and the minutes were then accepted as a true record, approved by JO and seconded by DA. **The AGM date was set as Thursday 18th May**, the date of the next planned meeting.

3. Public Questions: On this occasion, no questions had been received by the Clerk.

4. Matters Arising: DA spoke about the **Toddlers Park hopes for Rockery Gardens**. He had raised this previously, and now there was possible outside funding available, plus the weather is

MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

improving, DA wished to progress this matter further, to gain quotes, liaise with the new gardening group within Rockery Gardens etc etc. DA also mentioned that if no outside funding was available, the community council finances were very healthy and maybe the time was right to spend some money on worthwhile local projects, of which this was one. It was unanimously agreed that DA could start gaining quotes for this development and he would report back as and when he had figures/progress to report. CA mentioned the **production of an Adult Register**, similar to the recent Youth Register that had been produced. It was felt this could be produced by a volunteer, rather than the Clerk who had other duties to carry out within his employment. CA agreed to pursue this. Regarding Standing Orders, CA distributed a document to all, containing her concerns about the implementation of this important part of community council business. SR also spoke to mention her concern that the actual S Orders as held by all had not actually been signed off following the various meetings of the sub committee late last year. CA stressed that raising this issue was not designed to implicate anyone, but she felt this matter needed addressing and also regretted the recent problem with it being listed in the form it was. An amicable discussion followed concluded by the V Chair, who accepted there was a need to revisit this matter and suggested a special meeting be held before the Election in May. PT proposed this and it was seconded by JO'K and carried unanimously. The V Chair suggested councillors get together outside this meeting to arrange the date so the Clerk can ensure a suitable room is available.

5. Police Matters: The figures had been sent out ahead of the meeting and were discussed briefly. PCSO Harris confirmed that **speed issues** within the village would continue to be monitored and had recently gained positive results. RW spoke on behalf of MD regarding this matter. SR passed on some information regarding the recent firecrackers incident. SR also mentioned recent incident involving a stranger knocking doors asking about taxis early mornings. V Chair and others mentioned anti social behaviour around the school entrance area. PCSO mentioned that they were looking into closing the covered play area in this vicinity in the evenings (times to be decided) to reduce the numbers of youths gathering here. SR then read a letter the community council had received from the Head of Park School, expressing deep concern about behaviour of children outside the school that she was aware of. A discussion followed with a number of councillors speaking. PCSO confirmed he was aware and had met with the Head to discuss further. It was generally felt that this is a parental matter, and the recent closing of the after school youth club might help resolve this by reducing the numbers gathering in the one place. PCSO also mentioned that where specific names are known, action is and will be taken.

6. Finance and Appeals: The Clerk presented **March finance figures**, bank statements and the ledgers. These figures were approved following a proposal from DA seconded by SR. In addition the Clerk mentioned the requirement to actually approve the expenditure figure so the expenditure figure for March of **£9528.50p** was approved unanimously. **Staff salaries**, as agreed recently, including the pay rise, were proposed by RW, seconded by PT and agreed unanimously. The Clerk then read out the minor points from the recent **Internal Audit**. It was highlighted that the Asset Register needed to add the new bins in the cemetery (this was actually completed at the Internal Audit), two approval e mails or signatures were required even if full council have approved the awarding of monies ie grants, the actual figure of expenditure needs minuting, each page of the minutes needs initialling and finally, Financial Regs need a slight amendment to reflect possibilities for fraud regarding suppliers bank details. These action plan points will be implemented with immediate effect. Other than these, the Clerk reported that the Internal Audit had now been completed, and the V Chair then signed the Annual Return along with the Clerk, in readiness for the External Audit in May/June. CA then spoke regarding the **commemoration Beacon for the end of WWI, planned for 2018**. A discussion followed where it was agreed that if it was possible, this would be worthy of further consideration. The Clerk was instructed to relist for the June meeting, to allow

MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

time for further information to be gained. Finally, CA asked about **repairs to the map** (which was present in the room) reflecting Llay history from the Rockery Gardens. After discussion, the Clerk agreed to contact some tradesmen to gain quotes for remounting this map in its' former location.

7. **Street Lighting:** There were no major issues, but RW mentioned a couple of recent new lights that had been fitted and that he was aware of a problem in Beechtree Avenue.
8. **Planning:** The planning application, regarding signage at the Co-Op , was passed without comment.
9. **Burial Matters:** CA/DA gave their reports which found the cemetery in generally very good order with some suggestions for improvements to be passed on. DA mentioned that he had located some **bench positions** for the future, suggesting another 10 to 12 would be the maximum. Of concern to CA was the condition of the **ride on mower** which is now costing more to repair than its' value and the Clerk will arrange for quotes to be presented for a new one. CA mentioned the possibility of getting one more **water tower**. The Clerk will try and get a quote for the next meeting. DA asked for a couple more **benches to be located off the paths**. It was agreed that the Clerk would contact Mr Elson to carry out this small task, along with resetting one slab on a water tower and checking the others. After a short discussion, it was agreed that **gates would not be added** to the entrance of the car park, as they were not required to be locked at any time. Finally, DA asked about an update on **land ownership concerning the cemetery** and V Chair read out a report on behalf of the Chair who is actively progressing this matter. The delays are due entirely to the slow responses from the Land Registry, but there are no concerns with this going forward from the Solicitor engaged. The Chair will report back as soon as he has news .DA asked if this could be listed on the May Agenda for an update. The Clerk will ensure this is done.
10. **Reports:** RW reported that with the forthcoming local (and now National) elections, there were no reports of interest to pass on to councillors.
11. **News/Website:** DA gave a brief report on the website, and requested funding of £60 per annum (up from £25 per annum) for the host company to continue with the Llay CC website. DA explained this increase was to allow us to continue having unlimited pages on the website as the current fee would only allow a maximum of 4 pages of content from next year. SR proposed, CA seconded, increasing the website spending to the new figure and this was agreed unanimously as good value and important.
12. **Correspondence:** The V Chair read out a letter of request from a member of the public, asking about **public participation in future meetings**. SR felt this was worthy of further consideration, on the grounds that it would allow the community to feel involved in the process and could, in certain circumstances, **actually help the community council** make the best informed decision. It was agreed after discussion that this matter could be scrutinised as part of the overall standing order review taking part shortly. This would then allow agreement to be reached to ensure that meetings are still under the complete control of the community council. The Clerk read out a letter received from **WCBC regarding Foregolf**, which, as usual, contained nothing of any interest or any updates on information already well known. A **thank you letter from the Chair of Llay RBL** was already read out in relation to the grant awarded as part of their ongoing refurbishment, which has been recently completed.

There being no further business, Standing Orders were moved and seconded and the Chair declared the meeting closed at 2020. The next meeting will be held on :-

MINUTES OF THE LLAY COMMUNITY COUNCIL MEETING

THURSDAY 18th MAY 2017 at 1830

Signed:.....

Mr D Owen

Vice Chairman

20TH April 2017